

For Center use Only: Reviewer: _____	Date of Review _____
Decision: Approved _____	Not Approved _____
IRB Review # _____	IRB Approval Date: _____
Proposed Starting Date: _____	Ending Date: _____

N.E. Miles Early Childhood Development Center (ECDC) Research Proposal

Faculty and students who wish to conduct research at the Miles ECDC must submit this form for pre-approval **prior to** submitting a proposal to the College of Charleston Institutional Review Board (IRB).

Contact Information

Investigator:
Department or Affiliation:
Phone:
Email:
Faculty Sponsor (if investigator is a student):
Department:
Phone:
Email:

Title of Proposal: _____

If research is being conducted to meet a course or program (e.g. thesis) requirement, please explain: _____

Proposed starting/ending dates of study:

Desired participants: (number of individuals in each category)

	Two Years Old	Three Years Old	Four Years Old	Five Years Old (Kdg)
Child(ren)				
Teacher(s)				
Parent(s)				
Other: please explain				

Center Facilities or accommodations needed:

What days/times do you request to conduct your research?

Requirements for investigators:

1. All research investigations require individual consent(s) to be obtained from parents.
2. Investigators conducting research from observation booths only must provide photo ID and proof of institutional affiliation.
3. Researchers involved in one-on one or group interactions with children (supervised or unsupervised) must have the following documentation prior to commencement of the study (original documents are required: ECDC can provide necessary forms):
 - a. Proof of current negative TB test
 - b. Signed and notarized *Evidence of Non-conviction and Statement of Compliance* (DSS form #2925)
 - c. Approved Central Registry Check (DSS form #2924)
 - d. FBI and SLED Clearance (fingerprints and criminal record check).

Required attachments to this proposal:

- Completed Institutional Review Board Research Proposal/Application
- If investigator is a student, a statement from faculty advisor indicating support for the project
- If project is receiving funding, a description of any required information to be supplied by ECDC

After approval of this proposal, the research investigator will be provided with a letter signed by the ECDC program director indicating permission to conduct research at the center. NOTE: *Approval of this proposal does not imply or guarantee IRB approval of the project.*